

**Minutes of the Pacific Northwest Track & Field / USATF Pacific Northwest Association
Board Meeting held Aug 5, 2024**

President Ron Atkins called the meeting to order at 7:03 p.m. online via Zoom. The following were present:

PRES	Ron Atkins	YTH	Holly Genest	OTC	Bob Springer	A-L	Carole Langenbach
VP		OPEN		ATH		A-L	
SEC	Paul Kiehn	MAST		ATH		A-L	Paula Everdell
TRES	Melita Aquino	COAC		ATH		A-L	Patti Petesch
IPP	Ken Emerick	OFF	Geof Newing	ATH		A-L	Jim Ryan
Other Assoc. Attendees	Darwin Peters Shartrice Peters		Teo Smith		Tracy Pleiman		Bob Langenbach

I MINUTES AND EXECUTIVE REPORTS

- A. Secretary's Report/Minutes. Paul Kiehn. Noted that a quorum was present. Draft minutes from the June meeting were emailed out & feedback incorporated. Motion made to accept the June meeting minutes; the minutes were accepted.
- B. Treasurer's Report: Melita Aquino: The summary as of August was presented. PNTF has a solid balance sheet of \$143k, including \$80.79k in the General Fund. Motion was made to accept the Treasurer's report, the report was accepted. (See attachment 1 below)
- C. Membership Report: Tracy Pleiman. We've seen YOY growth in Youth, Masters, & Open individual memberships, with a small decrease in the number of clubs. (See attachment 2 below).
- D. Sanctions: Carole Langenbach. We have 181 sanctioned events so far in 2024, which is very good compared to prior years and an increase compared to the same timeframe in 2023.
- E. Office Manager's Report: Carole Langenbach. Our PNTF Association tax exempt status has been approved by the IRS. Shout out to George Mathews who recommended his accountant to help us deal with the IRS to get this done, and his support proved invaluable. The CPA's cost to PNTF was \$800, which was the maximum amount that National would reimburse for that assistance, and a bargain compared to quotes of \$5k+ for a tax lawyer to handle the paperwork. The IRS also charged us \$600 for the application, however both amounts were reimbursed by USATF National (for a total of \$1400 & we've already received that check), so the net cost to PNTF to get this done was -0-, aside from the support hours and work invested by Carole & Melita to provide the accountant with the necessary data & documentation (Thank you!).
- F. Vice President's Report: Carol Coram. Not present / No report.
- G. President's Report: Ron Atkins. We experienced a great summer season of competition during this Olympic year: Association/Regional/National J.O.'s, NCAAs, Open-Masters meets, and of course the Olympic Trials in Eugene (Link with PNTF details: <https://pacificnorthwest.usatf.org/news/2024/u-s-olympic-trials-pacific-northwest-hub>) & the Olympics themselves. Many great performances by PNTF athletes at the National level meets (see our PNTF website for articles with highlights).

II OLD BUSINESS

- A. **PNTF Budget.** Ad-hoc committee has not met yet - nothing to report.

III NEW BUSINESS

- A. **PNTF Sept. Annual in-person meeting planning.** Carole L. The WIAA main office in Renton has us penciled in for September 22nd. Date was discussed & we agreed to have the meeting on that date; lunch will start at 11:30, and the meeting & elections will start at 1:00. Vice President & Secretary are the 2 elective offices that will be open for nominations and up for a vote this year (even year).
- B. **USATF Dec. Annual meeting planning.** Patti P. We will again qualify to have the maximum number of voting delegates at this year's meeting (15). There will be by-laws updates & National committee term limits being discussed & voted on. Some by-laws changes will apply to National only, but some will flow down to the Associations & our by-laws will need to be updated to be in compliance. Members interested in being part of the delegation should email their interest to Patti. Additional information will be disseminated via future emails.

IV COMMITTEE REPORTS

A. **Youth:** Holly Genest.

- A record 1400 athletes participated in our PNTF Association J.O.s. The meet was well supported by both our PNTF officials and PNTF club volunteers, and as a result the meet went very smoothly.
- J.O. Regionals were hosted by the Oregon Association at Mt. Hood College, with 1600 athletes. It did not go as smooth as our PNTF Association meet.
- J.O. Nationals at Texas A&M had over 7500 athletes from around the country participating. PNTF athletes had 7 first place finishes & National titles as well as 59 All-American performances. Cassandra Atkins & Kimberly Beard from our PNTF Association won National championships in their events (Triple Jump & Hammer respectively) for the 2nd straight year. Link to our PNTF website article with details: <https://pacificnorthwest.usatf.org/jotf24recap>
- Youth XC schedule is set for this fall. Nov 16 will be our Assoc. meet at Magnuson Park; Nov 23rd will be Regionals at Chambers Creek Park (hosted by PNTF), and Nationals will be at Louisville Kentucky again this year.
- Noted that the WIAA HS State Championships will not be over Memorial Day weekend in 2025 as it has been in past years, but will be held 1 week later (May 29-31).

B. **Open:** Tony Monroe. Not present / No report.

C. **MUT:** Trisha Steidl. Not present / No report, however it was noted that the Open/Masters/Youth trail running Association Championships will be held August 10th at the Cougar Mountain trail complex (details on the PNTF website; Links: <https://pacificnorthwest.usatf.org/24trail-1> ; <https://pacificnorthwest.usatf.org/24trail>).

D. **Masters:** George Mathews. Not present / No report, however Carole noted that our Open/Masters Cross Country Championships will be at Lincoln Park on Sunday, Nov. 10, and that we are hosting the NW Region Open/Masters XC Championships at Chambers Bay in Tacoma on Sunday, Nov. 24.

E. **Race Walk:** Katie Burnett. Not present / No report.

F. **Athletes:** No Athlete Reps present / No report.

G. **Coaches:** Kevin Jackson. Not present / No report, however Holly noted that USATF only offered level 2 training in July this year, and there will be no December certification classes offered as in past years. Also noted that while level 1 recertification has always been required every 4 years, level 2 had no re-cert requirement previously, but now level 2 coaches will also need to re-certify every 4 years. Noted that the information regarding grants for emerging female coaches to obtain level 1 training is available on the USATF website.

H. **Officials:** Geof Newing. T&F season has concluded & we are now getting ready to support the fall XC season.

I. **Officials Training & Certification:** Bob Springer. We currently have 94 certified officials within PNTF: 28 Apprentice, 23 Association, 19 National, and 24 Master level. Planning for training seminars next year in Jan-Feb timeframe, details will be determined later. Question was raised if a Fall clinic could be arranged. Answer is yes, however we really need 15+ participants to make it worthwhile.

J. **SafeSport:** Kenny Emerick. Not present / No report, however Holly noted that Kenny was able to print a report of 3-step compliant PNTF parents & coaches, and that they were allowed to get into the Association J.O. meet for free. There were over 400 people that qualified, which is a really encouraging sign & a noteworthy 3-step compliance metric for our Association.

K. **Communications:** Teo Smith. Welcomed Teo & thanked him for stepping up to this position. He reported that he had met with Andy Martin. Noted that e-mails & correspondence to Andy should have him cc'd so that he's in the loop. Discussed adding a Google Doc and a link on the website for PNTF Youth records.

L. **Associations Admin:** Patti Petesch. The August Executive Committee meeting will be focused on December Annual meeting & proposed by-laws updates. Patti will send out an e-mail with the latest information after that meeting. It will be a "rules year" at the National meeting in 2024. Noted that PNTF is in great shape for our 2024 Certification, and she'll stay in touch with Greg Mohl if any changes or updates are needed.

The meeting was adjourned at 8:18 p.m.

The next PNTF meeting will be our in-person Annual all-members meeting & officer elections on September 22nd at WIAA HQ in Renton, WA.

Our next Zoom meeting will be on November 18, 2024 at 7:00 pm.

Attachments:

- 1) Treasurer Summary
- 2) Membership Report

Respectfully submitted,
Paul Kiehn,

Secretary, USATF Pacific Northwest Association

Attachment 1 - Treasurer Summary, August 2024

Description		Summary Amount	PNW TF Treasurer Summary – August 2024		
Checking balance as of 01/01/2024		\$12,396.35	1/1/24 Starting balance	2024 Transactions	Balance as of 8/1/24
Total credits		\$73,211.93	Youth:	\$0.00	\$0.00
Total debits		(\$40,661.12)	Open:	\$10,341.35	(\$3,069.07)
Checking Ending balance as of 8/1/24:		\$44,947.16	Masters:	\$17,987.87	(\$6,090.64)
Savings Ending balance as of 8/1/24:		\$100,158.36	Officials T&C:	\$5,652.67	(\$307.85)
TOTAL BANK BALANCE:		\$145,105.52	Membership 23(11/22-10/23):	\$3,861.00	(\$3,861.00)
			Membership 24(11/23-10/24):	\$0.00	\$37,922.50
			Sum:	\$37,842.89	\$24,593.94
					\$62,436.83
Checks written not cashed:		\$1,800.00			
Mastercard outstanding charges:		\$74.70			
Cash Balance:		\$143,230.82			
General Fund Total*		\$80,793.99			
GFT* calculation: Cash Balance less Committee Balances					
Outstanding Checks					
Status	Check #	Amount	Memo	Category	Check recipient
WRITTEN	1421	(\$1,500.00)	Extreme Speed TC 2022 Grant distr	General	Extreme Speed
WRITTEN	1443	(\$300.00)	7/13 Seattle Classic computer work	Open/Masters	Kenny Emerick

Attachment 2 - August Membership Report

<u>August 2024 (current):</u>	<u>August 2023 (Comparison)</u>	<u>Oct 31, 2023 (EOY - reference)</u>
Youth - 2158	Youth - 1935	Youth - 2417
Open - 640	Open - 607	Open - 464
Masters - 1143	Masters - 690	Masters - 530
Clubs - 82	Clubs - 87	Clubs - 90