

**Minutes of the Pacific Northwest Track & Field / USATF Pacific Northwest Association
Board Meeting held April 15, 2024**

President Ron Atkins called the meeting to order at 7:10 p.m. online via Zoom. The following were present:

PRES	Ron Atkins	YTH	Holly Genest	OTC	Bob Springer	A-L	Carole Langenbach
VP		OPEN	Tony Monroe	ATH	Trisha Steidl	A-L	Ed Viering
SEC	Paul Kiehn	MAST	George Mathews	ATH	Derek Holdsworth	A-L	
TRES	Melita Aquino	COAC	Kevin Jackson	ATH		A-L	Patti Petesch
IPP	Ken Emerick	OFF		ATH		A-L	Jim Ryan
Other Assoc. Attendees	Darryl Hill Jaden Eisma		Geno White Ginean McIntosh		Teo Smith		Bob Langenbach

I MINUTES AND EXECUTIVE REPORTS

- A. Secretary's Report/Minutes. Noted that a quorum was present. Draft minutes for the January meeting were emailed out and feedback was incorporated. Motion made to accept the Jan. meeting minutes; the minutes were accepted.
- B. Treasurer's Report: Melita Aquino: PNTF has a solid balance sheet of \$134k and the summary as of April was presented. Committee balances have been sent out. We ran a \$24k deficit in 2023, and while we've occasionally run deficits in past years (but more typically surpluses), the 2023 deficit was unusually large and not sustainable long term, so we need to consider reducing some discretionary spending. The 2024 Budget has been sent to Andy Martin for posting. Report was accepted by the board. (See attachment 1 below)
- C. Membership Report: Tracy Pleiman not present. E-mailed her report (See attachment 2 below).
- D. Sanctions: Carole Langenbach reported we have 146 sanctioned events so far in 2024, as compared to 100 for the same timeframe in 2023.
- E. Office Manager's Report: Carole Langenbach. PNTF received an updated credit card, contact Carole if you need that information for a PNTF approved expense.
- F. Vice President's Report: Carol Coram. Not present / no report.
- G. President's Report: Ron Atkins. Ron mentioned the difficulty for Open T&F athletes to get into certain meets, e.g., college events. This is an issue for our elite Association athletes who are looking to get qualifying marks for entry into National or International meets, as they often have to travel elsewhere to accomplish that (e.g., California or East Coast). Suggested we work on building relationships with Meet Managers and College Athletic Directors to open their meets to our Open & Masters athletes so marks at those meets could be used as qualification for higher level meets. Derek Holdsworth confirmed that relationships and sponsorships seem to be key for elite athletes, and it's more difficult in our state for some reason. Bob Springer noted that it's World Athletics (not USATF or NCAA) that controls meet requirements for marks to be accepted as qualifying for the top / elite level meets, and those requirements can be challenging and expensive for a college meet to comply with.

II OLD BUSINESS

- A. **Accreditation Status:** Paul Kiehn. 2024 Accreditation effort is in good shape. By-laws and the 2024 budget submitted to Andy Martin for posting on website. Tax return info will get posted later in the year, final website review will be completed in November.
- B. **Athlete Rep vacancy.** Carol Coram not present, however it was noted that 2 new candidates have been identified. Next steps are to confirm interest, then make a selection.
- C. **Annual Awards Banquet.** Carole Langenbach. Some options mentioned include renting a community center vs. a Hotel conference room, and perhaps having Dessert & Coffee only vs. a catered full menu dinner or lunch. Also some discussion on lead time needed to reserve a space - probably a couple months +/-, depending on the specific venue. Carole will do an email with some options to start a discussion thread for the Board.

III NEW BUSINESS

- A. **Renewal of Andy Martin's contract (PNTF website).** Carole Langenbach. Andy's service is increasing in cost from about \$5k / year to \$7.5k / year. He has been our webmaster since 2015, has extensive USATF background & contacts from his time in the National Office. Was noted that he's done a good job overall, but that timeliness to get things posted can sometimes be an issue (a specific example was getting our New Officials Training clinics info up on the website along with the registration forms this year), and of course concern about the significant bump up in cost.

Motion was made to extend for the remainder of this year. A motion to amend the initial proposal to only extend until June 30 while we explore other alternatives. The amendment was voted on 1st & passed, then the underlying motion was passed. Extension will be until June 30 @ \$7500/yr (\$3750 commitment) and we'll revisit at the next meeting. Until then we can see if there are other IT savvy folks who would be willing to take this on for less.

IV COMMITTEE REPORTS

A. **Youth:** Holly Genest.

1. Youth club developmental track meets are starting.
2. Reiterated that there is now a requirement for athletes to take SafeSport training at 18 years old.
3. National will now only provide ribbons, no medals for 1st, 2nd, & 3rd at our J.O. meets.
4. Ron also noted that SafeSport posters need to be put up & visible at our meets (requirement flow down from National)

B. **Open:** Tony Monroe. Also supported doing more for our Open & Masters athletes with regard to access to local meets, specifically getting colleges on board to allow these post-collegiate athletes to compete in meets they put on. Noted that UW does a good job allowing some of those athletes to compete during the Dempsey indoor series meets, however SPU recently would not allow Open and Masters athletes at their meet. In order to make more college meets available to our Open and Masters athletes, a suggestion was made to form a small ad-hoc team to collect background information and to identify actionable steps, e.g., what are the specific World Athletics requirements for meets, the costs associated with those requirements, specific ways PNTF might be able to help, and the specific contacts we'd need to work with - such as College AD's and meet directors. Suggestion was tabled for now. Tony is working on setting up a "meet & greet" for our Open and Masters athletes.

C. **MUT:** Trisha Steidl. Working to finalize the Cougar Mountain Trail series, which this year will include a 5k Youth race, in addition to a 14.5 mi race for Open & Masters. Will work with Carole to establish prize money for the top finishers.

D. **Masters:** George Mathews. Good progress being made on setting up both PNTF sponsored Open/Masters meets this summer, including getting the permits, sanctions, and online registration information posted.

E. **Race Walk:** Katie Burnett not present. No report.

F. **Athletes:** Derek Holdsworth noted there are a couple big quality meets coming up with the Oregon relays & meet at Mt. Sac down in the L.A. area. Also, Patti suggested that candidates for the open Athlete Rep. position attend a board meeting before they commit so they better understand the role & how they can help us.

G. **Coaches:** Kevin Jackson. Some training opportunities coming up: Marathon Specialist course (April 19-21), Instructors training course hybrid at Indianapolis (4/30 registration), and an in-person Level 2 School at Indianapolis (Jul 9-13). <https://www.usatf.org/programs/coaches/calendar-of-schools>

H. **Officials:** Geof Newing not present. No report.

I. **Officials Training & Certification:** Bob Springer. We conducted 4 new officials training clinics which resulted in 56 new officials being trained / Washington State Certified. 6 of those have already been USATF certified as well, with several others pursuing USATF certification.

J. **SafeSport:** Kenny had to sign off early. No report.

K. **Communications:** Vacant / No report.

L. **Associations Admin:** Patti Petesch. Attended the Executive Session call on Sunday 4/14:

1. Some additional by-laws changes will be required this year, focused on Reg. 11
2. Noted that SafeSport had banned an adult in the Bellingham area.
3. The term limits item will come up again at the annual meeting in Dec., need to do some homework to prepare.
4. Grow to Impact. Patti finalized the distribution of the \$5k Grow to Impact grant PNTF received in 2022. We will get an additional \$5k this year that will go to fund another developmental Youth meet, and help staff areas adequately for our J.O. meets.

The meeting was adjourned at 9:18 p.m. The next PNTF board meeting will be via Zoom on June 17, 2024.

Attachments:

- 1) Treasurer Summary
- 2) Membership Report

Respectfully submitted,

Paul Kiehn,
Secretary, USATF Pacific Northwest Association

Attachment 1 - Treasurer Summary, April 2024

Description		Summary Amount	PNW TF Treasurer Summary – April 2024		
Checking balance as of 01/01/2024		\$12,396.35	1/1/24 Starting balance	2024 Transactions	Balance as of 4/7/24
Total credits		\$46,569.94	Youth:		\$0.00
Total debits		(\$24,026.82)	Open:		\$0.00
Checking Ending balance as of 4/7/24:		\$34,939.47	Masters:		\$9,546.87
Savings Ending balance as of 4/7/24:		\$100,145.02	Officials T&C:		\$16,582.68
TOTAL BANK BALANCE:		\$135,084.49	Membership 23(11/22-10/23):		\$5,652.67
			Membership 24(11/23-10/24):		\$0.00
Checks written not cashed:		\$400.00	Sum:		\$37,842.89
Mastercard outstanding charges:		\$681.58			\$15,629.33
Cash Balance:		\$134,002.91			\$53,472.22
General Fund Total*		\$80,530.69			
GFT* calculation: Cash Balance less Committee Balances					
Outstanding Checks					
Status	Check #	Amount	Memo	Category	Check recipient
WRITTEN	1369	(\$100.00)	Association XC Champs	Masters	Emmet Hogan
WRITTEN	1370	(\$100.00)	Association XC Champs	Masters	Blair Cossey
WRITTEN	1411	(\$100.00)	5k Road Champs prize	Masters	Ben Mangrum
WRITTEN	1419	(\$100.00)	5k Road Champs prize	Masters	John Phillips

Attachment 2 - Membership Report

April 2024 (current):

April 2023 (Comparison)

Oct 31, 2023 (EOY - reference)

Youth - 1073
 Open - 400
 Masters - 619
 Clubs - 73

Youth - 990
 Open - 396
 Masters - 571
 Clubs - 67

Youth - 2417
 Open - 464
 Masters - 530
 Clubs - 90