

**Minutes of the
Pacific Northwest Track & Field/USATF Pacific Northwest
Board Meeting held April 18, 2022**

President Ken Emerick called the meeting to order at 7:00 p.m. online via Zoom. The following were present:

P	Ken Emerick	YTH	Holly Genest	OTC	Bob Springer	A-L
VP		OPN		ATH		A-L Carole Coram
SEC		MAS	George Matthews	ATH	Trisha Steidl	A-L Jim Ryan
TR	Melita Aquino	COA		ATH	Katie Burnett	A-L Patti Petesch
IPP	Ivars Ikstrums	OFF		ATH		A-L Paula Everdell

I MINUTES AND EXECUTIVE REPORTS

- A. Secretary's Report/Minutes. Holly Genest is covering this meeting for Ed Viering. The minutes for the January meeting have been emailed. The minutes were accepted.
- B. Treasurer's Report: Melita Aquino. Report was accepted (Attachment 1).
 - 1. Overall Total as of 04/0/2022: \$149,246.17. Group breakdowns:
 - Open \$ 13,883.72
 - Masters \$ 20,424.94
 - Officials T&C \$ 5,960.87
 - Fred Dean Youth Travel \$ 2,113.00
 - General \$ 78,756.62
- C. Membership Report: Tracy Silva emailed her report:
 - 1. As of 04/17/2022: Youth– 802; Open– 401; Masters– 532; Clubs– 51.
 - 2. Relative to a year ago: Youth is up 577, Open is up 197, Masters is up 123, Clubs is up 13.
- C. Sanctions Report: Carole Langenbach.
 - 1. 47 sanctions so far for 2022.
- D. Vice President's Report: Andy Newing. No report.
- E. President's Report: Ken Emerick.
 - 1. The National Office is asking all associations to promote Worlds.
- F. Office Manager's Report: Carole Langenbach. none.

II OLD BUSINESS

- A. Contributor of the Year: Kenny Emerick.
 - 1. George Mathews was named Contributor of the Year.

III NEW BUSINESS

- A. none.

IV COMMITTEE REPORTS

- A. Youth: Holly Genest.
 - 1. We have developmental meets scheduled for 4/23, 6/4, 6/11 and 6/18.
 - 2. JO Combined Events, Steeplechase, Race Walk and Hammer will be June 12th at West Seattle Stadium.
 - 3. JO Association meet is 6/24-26 at Mount Tahoma HS.
- B. Open: Tony Monroe. No report.
- C. MUT: Trisha Steidl. Nothing to report.
- D. Masters: George Mathews.

1. June 18th, Masters Association/Regional/Seattle Parks Masters Preview at West Seattle Stadium.
- E. Race Walk: Katie Burnett.
1. A 5k racewalk will be offered at the Masters meet on June 18th.
 2. On May 7th there will be a 1 mile racewalk at Hayward.
 3. The 20k nationals is this weekend--the USATF 20k RW championship in Hauppauge, NY.
- F. Athletes: Nothing to report.
- E. Coaches: Kevin Jackson. USATF Level 2 courses are returning to in-person learning starting this July.
- G. Officials: Kenny Emerick.
1. All the stolen equipment has now been replaced.
- H. Officials Training & Certification: Bob Springer.
1. There will be a June 5th Officials training class at Kentwood HS.
 2. Bob will also look into offering officials training courses in the fall as well.
 3. Scott Phoenix (Oregon Association) has been hosting Zoom meetings/clinics for officials. We're desperate for W&M officials. Ivars will be doing a hands-on W&M clinic in the fall.
 4. Ivars reported that Dale Settje, the Oregon W&M official, is offering a W&M class on June 4th at Arrowhead Golf Club, 2-5pm.
- I. SafeSport: Kenny Emerick.
1. Becca Gillespy resigned as our SafeSport rep due to conflict of interest. We need to find a replacement.
- J. Communications: no report.
- K. Associations Admin: Patti Petesch.
1. The 2020 grant was not paid for yet by the national office. Patti is looking into doing a youth skills series as part of the grant.
 2. The USATF annual meeting will be in Orlando, FL.

Next board meeting is online on June 20.

The meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Holly Genest for Edward Viering,
Secretary
Pacific Northwest Track & Field/USATF Pacific Northwest

PNW TF Treasurer Summary – April 2022

Description	Summary Amount
Beginning balance as of 01/01/2022	\$28,573.99
Total credits	\$15,252.97
Total debits	(\$11,464.82)
Checking Ending balance as of 4/3/22:	\$32,362.14
Savings Ending balance as of 4/3/22:	\$117,052.77
TOTAL BANK BALANCE:	\$149,414.91

Checks written not cashed:	\$150.00
Mastercard outstanding charges:	\$18.74
Cash Balance:	\$149,246.17

General Fund Total* \$78,756.62

Outstanding Checks

Status	Check #	Amount	Memo	Category	Check recipient
WRITTEN	1215	(\$100.00)	XC team prize money	Open	Oiselle Running
WRITTEN	1202	(\$50.00)	11/6/21 XC prize money	Masters	Carl Winter

GFT* calculation: Cash Balance less Committee Balances

	1/1/22 Starting balance	2022 Transactions	Balance as of 4/3/22
Youth:	\$7,966.00	\$0.00	\$7,966.00
Open:	\$14,283.72	(\$400.00)	\$13,883.72
Masters:	\$20,424.94	\$0.00	\$20,424.94
Officials T&C:	\$5,960.87	\$0.00	\$5,960.87
Fred Dean:	\$2,113.00	\$0.00	\$2,113.00
Membership 23(11/22-10/23):	\$0.00	\$0.00	\$0.00
Membership 22(11/21-10/22):	\$6,713.05	\$13,427.97	\$20,141.02
General Fund (chkg transactions):	\$0.00	(\$1,273.82)	(\$1,273.82)
Sum:	\$57,461.58	\$11,754.15	\$69,215.73

USATF PACIFIC NORTHWEST BUDGET REPORT

January 17, 2022

INCOME	2021 PROJECTED	2021 ACTUAL	2022 PROJECTED
USATF Individual & Club Membership	\$ 15,000.00	\$ 26,079.41	\$ 30,000.00
Sanctions	\$ 5,000.00	\$ 7,133.00	\$ 10,000.00
Officials Training & Certification	\$ 3,400.00	\$ 175.00	\$ -
PNTF Awards Dinner	\$ -	\$ -	\$ -
PNTF Cross Country Entry Fees (Open & Masters)	\$ 800.00	\$ 1,185.00	\$ 1,000.00
Interest/Credit Card Rewards	\$ 50.00	\$ 110.57	\$ 100.00
Contributions	\$ 100.00	\$ -	\$ 100.00
Awards & Grants	\$ -	\$ 2,500.00	\$ -
Total income	\$ 24,350.00	\$ 37,182.98	\$ 41,200.00
EXPENDITURES	2021 PROJECTED	2021 ACTUAL	2022 PROJECTED
PNW Annual Awards Dinner (Winter)	\$ -	\$ -	\$ -
Awards (contrib/pres/décor)	\$ -	\$ -	\$ 300.00
USATF Assn Workshop (Summer; Exec Comm)	\$ -	\$ -	\$ -
PNW Annual Meeting (September)	\$ -	\$ -	\$ 500.00
PNW Board Meetings (Rent/Food)	\$ 500.00	\$ -	\$ -
Marketing (incl. MailChimp)	\$ 500.00	\$ 49.59	\$ 750.00
USATF Annual Meeting (December)			
Registration (\$125/person)	\$ 1,750.00	\$ 1,250.00	\$ 2,000.00
Delegate stipends	\$ 2,400.00	\$ -	\$ 1,000.00
Athlete stipends	\$ -	\$ -	\$ 750.00
President's stipend	\$ 400.00	\$ 400.00	\$ 400.00
Hospitality/Caucus	\$ 160.00	\$ -	\$ 160.00
Phone (discontinued 2021)	\$ -	\$ 154.01	\$ -
Internet (Fat Cow, Earthlink, Zoom)	\$ 250.00	\$ 341.88	\$ 350.00
Network Solutions (Domain name: 2021 for 5 yrs)	\$ -	\$ 214.63	\$ -
Office supplies (ink, paper, postage)	\$ 50.00	\$ 32.45	\$ 50.00
Officials T&C (food/supplies/consumables)	\$ 2,515.00	\$ 15.00	\$ 500.00
Officials T&C (dues/insurance to USATF)	\$ 1,700.00	\$ -	\$ -
Youth spending (including Fred Dean Scholarship)	\$ 7,000.00	\$ 7,966.00	\$ 10,000.00
Open spending (ages 19-34)	\$ 2,400.00	\$ 8,119.00	\$ 8,000.00
Masters spending (athlete ages 35-89)	\$ 2,100.00	\$ 6,960.55	\$ 7,000.00
Masters Nat'l 2019 Throws Grant of \$13,000	\$ 8,590.00	\$ 8,590.00	\$ -
Webmaster contract fee	\$ 5,320.00	\$ 2,660.00	\$ 7,980.00
Secretary of State for 3 groups	\$ 30.00	\$ 20.00	\$ 30.00
Miscellaneous (Award Stands, AED, first aid kit)	\$ -	\$ 2,710.70	\$ 500.00
Sanctions Chair contract fee (\$10 per sanction)	\$ 1,200.00	\$ 1,370.00	\$ 2,000.00
Membership Chair contract fees	\$ 1,800.00	\$ 2,085.00	\$ 3,000.00
Total expenditures	\$ 38,665.00	\$ 42,938.81	\$ 45,270.00

Prepared by Melita Aquino, PNW Treasurer

