

**Minutes of the
Pacific Northwest Track & Field/USATF Pacific Northwest
Board Meeting held January 17, 2022**

President Ken Emerick called the meeting to order at 7:04 p.m. online via Zoom. The following were present:

P	Ken Emerick	YTH	Holly Genest	OTC	Bob Springer	A-L	Carole Langenbach
VP	Andy Newing	OPN	Tony Monroe	ATH		A-L	Carole Coram
SEC	Ed Viering	MAS		ATH	Trisha Steidl	A-L	
TR	Melita Aquino	COA	Kevin Jackson	ATH	Katie Burnett	A-L	Patti Petesch
IPP	Ivars Ikstrums	OFF	Geof Newing	ATH		A-L	Paula Everdell
	Bob Langenbach		Paul Kiehn		Tom Thompson		Becca Peter
			John Patterson				Paul Bodenshot

I MINUTES AND EXECUTIVE REPORTS

- A. Secretary's Report/Minutes. The minutes for the November meeting have been emailed. The minutes were accepted. Paula Everdell was appointed to the At-Large vacancy.
- B. Treasurer's Report: Melita Aquino. Report was accepted (Attachment 1).
 - 1. Overall Total as of 01/16/2022: \$142,041.66. Group breakdowns:
 - Open \$ 14,183.72
 - Masters \$ 20,424.94
 - Officials T&C \$ 5,960.87
 - Fred Dean Youth Travel \$ 2,113.00
 - General \$ 84,680.08
 - 2. Melita presented the 2022 Budget, which was accepted (Attachment 2).
- C. Membership Report: Tracy Silva emailed her report: as of 01/17/2022: Youth- 521; Open- 311; Masters- 448; Clubs- 44.
- C. Sanctions Report: Carole Langenbach.
 - 1. USATF launched the new sanctions system on Jan 1.
 - i. You must be SafeSport qualified to apply for a sanction.
 - ii. Carole gets an email when something needs her approval.
 - iii. New Sanctions number (called a license number) no longer has any logic to it.
 - 2. 20 sanctions so far for 2022.
- D. Vice President's Report: Andy Newing. Nothing to report.
- E. President's Report: Ken Emerick.
 - 1. We are working to decipher which clubs are Youth/Open/Masters. USATF stopped giving us that info.
 - 2. Thanks to everyone for their work on XC.
- F. Office Manager's Report: Carole Langenbach. Nothing to report.

II OLD BUSINESS

- A. USATF Annual Meeting close-out: Patti Petesch.
 - 1. Vin Lananna will continue with listening meetings.
 - 2. Most of committee time seemed spent on plans to oppose by-laws changes.
 - 3. Thank you to Becca for filling in as Head of Delegation.
 - 4. Becca says "Team NO" has had 5 or 6 meetings in-person with USOC in Colorado Springs to discuss compromises. There will be a Governance Audit this year.
- B. Banquet Update – Andy Newing.
 - 1. Officials are not having an in-person banquet.
 - 2. It was decided that we will not have an in-person banquet either. Committees should choose their awardees by Feb 14. We will send an email blast in March to announce awardees .
- C. Nominations for Contributor of the Year: Kenny Emerick.

1. Ed Viering nominated George Mathews.
2. Geof Newing nominated Rich Moore.
3. Carole Langenbach also nominated George Mathews.
4. Nominations were then closed. Board members are to send an email to Kenny by tomorrow with your choice.

III NEW BUSINESS

- A. Budget Report -Carole Langenbach. This was covered in Treasurer's report.

IV COMMITTEE REPORTS

- A. Youth: Holly Genest.

1. There were 445 finishers at Association XC at Chambers Creek.
2. There were 682 finishers at Regional XC at Chambers Creek.
3. JO Nationals was in Lexington, KY. We sent 135 athletes and had 20 All-Americans:
 - 1st place 11-12 boys team Rain City Flyers
 - 2nd place 11-12 girls team Rain City Flyers
 - 3rd place 7-8 girls team West Seattle Road RunnersThree national champions:
 - Vincent Recupero, 13-14 boys, Rain City Flyers
 - Elin Beeler, 9-10 girls, Cascade Striders
 - Quenton Lanese, 9-10 boys, Barron Park Striders
4. Youth set their T&F calendar.
5. We received a \$4,700 grant from Tacoma Sports Commission for Regional XC.
6. We can't get Chambers Creek next year. We have a hold on Fort Steilacoom and Magnuson Park.

- B. Open: Tony Monroe. Nothing to report.

- C. MUT: Trisha Steidl.

1. Holly noted that Youth Trail Races went great. We had 20 athletes showing up on a regular basis.
2. US Trail Running Conference is in Mukilteo this October.

- D. Masters: Carole Langenbach.

1. National Masters Indoor is in NY in March. George Mathews is competing.
2. June 18 T&F meet at Shoreline. Nov 6 XC meet at Lincoln Park.

- E. Race Walk: Katie Burnett. Nothing to report.

- F. Athletes: Nothing to report.

- G. Coaches: Kevin Jackson.

1. There were lots of complaints that medical was taking over duties from the coaches at the Olympics.
2. No Level 2 class available yet, but Level 1 is held every weekend.

- H. Officials: Geof Newing.

1. The first UW meet was Saturday. It went really well. Quality times. Live results didn't work, but it is fixed for next week.
2. The trailer hitch is broken.

- I. Officials Training & Certification: Bob Springer.

1. Nothing in SafeSport applies to what we do as officials.
2. Schools are reluctant to let in outside groups due to COVID, therefore we may not have a clinic this season.

- J. SafeSport: Becca Peter.

1. Event sanction applicants now need SafeSport training. This is coming from USOPC.
2. SafeSport Handbook has been updated for the first time in several years. It is important that our Youth people read through the MAPS.

- K. Communications: Kenny Emerick. We need a new Communications Director.

- L. Associations Admin: Patti Petesch.

1. USATF Foundation has grants available.
 2. Oregon has had educational Zoom sessions for officials.
 3. Send Patti your problems with USATFConnect.
 4. We purchased an AED, a StopBleed Kit and a Trauma/First Aid bag with 2017 grant money.
 5. We have a 2022 grant for \$2,000 for a middle schools skills clinic.
 6. Mike Hinz retired as Regional Coordinator.
 7. Greg Mohl took over Accreditation Committee upon Paul Bodenshot's retirement.
 8. Roger Hall took over for John Patterson as Regional Accreditation Rep.
 9. Patti gave a shout out to Trisha and Katie for their rehab work. "You are an inspiration."
- M. Additional comments:
1. Ed needs someone to cover the April meeting in his absence.
 2. Luke Fimreite left USATF.
 3. Patti announced her retirement from Seattle Parks will be Feb. 12.

Next board meeting is online on April 18.

The meeting was adjourned at 8:41 p.m.

Respectfully submitted,

Edward Viering,
Secretary
Pacific Northwest Track & Field/USATF Pacific Northwest

PNW TF Treasurer Summary – January 2022

Description	Summary Amount
Beginning balance as of 01/01/2022	\$28,573.99
Total credits	\$0.00
Total debits	(\$2,598.55)
Checking Ending balance as of 1/16/22:	\$25,975.44
Savings Ending balance as of 1/13/22:	\$117,041.22
TOTAL BANK BALANCE:	\$143,016.66

Checks written not cashed:	\$975.00
Mastercard outstanding charges:	\$0.00
Cash Balance:	\$142,041.66

General Fund Total* \$84,680.08

Outstanding Checks

Status	Check #	Amount	Memo	Category	Check recipient
WRITTEN	1215	(\$100.00)	XC team prize money	Open	Oiselle Running
WRITTEN	1223	(\$525.00)	2021 Annual meeting registration reimbursement	General	Kenny Emerick
WRITTEN	1229	(\$300.00)	12/18/21 10K Champ prize money	Open	Gregory Leak
WRITTEN	1202	(\$50.00)	11/6/21 XC prize money	Masters	Carl Winter

GFT* calculation: Cash Balance less Committee Balances

	1/1/22 Starting balance	2022 Transactions	Balance as of 1/16/22
Youth:	\$7,966.00	\$0.00	\$7,966.00
Open:	\$14,283.72	(\$100.00)	\$14,183.72
Masters:	\$20,424.94	\$0.00	\$20,424.94
Officials T&C:	\$5,960.87	\$0.00	\$5,960.87
Fred Dean:	\$2,113.00	\$0.00	\$2,113.00
Membership 23(11/22-10/23):	\$0.00	\$0.00	\$0.00
Membership 22(11/21-10/22):	\$6,713.05	\$0.00	\$6,713.05
General Fund (chkg transactions):	\$0.00	(\$2,498.55)	(\$2,498.55)
Sum:	\$57,461.58	(\$2,598.55)	\$54,863.03

USATF PACIFIC NORTHWEST BUDGET REPORT

January 17, 2022

INCOME	2021 PROJECTED	2021 ACTUAL	2022 PROJECTED
USATF Individual & Club Membership	\$ 15,000.00	\$ 26,079.41	\$ 30,000.00
Sanctions	\$ 5,000.00	\$ 7,133.00	\$ 10,000.00
Officials Training & Certification	\$ 3,400.00	\$ 175.00	\$ -
PNTF Awards Dinner	\$ -	\$ -	\$ -
PNTF Cross Country Entry Fees (Open & Masters)	\$ 800.00	\$ 1,185.00	\$ 1,000.00
Interest/Credit Card Rewards	\$ 50.00	\$ 110.57	\$ 100.00
Contributions	\$ 100.00	\$ -	\$ 100.00
Awards & Grants	\$ -	\$ 2,500.00	\$ -
Total income	\$ 24,350.00	\$ 37,182.98	\$ 41,200.00
EXPENDITURES	2021 PROJECTED	2021 ACTUAL	2022 PROJECTED
PNW Annual Awards Dinner (Winter)	\$ -	\$ -	\$ -
Awards (contrib/pres/décor)	\$ -	\$ -	\$ 300.00
USATF Assn Workshop (Summer; Exec Comm)	\$ -	\$ -	\$ -
PNW Annual Meeting (September)	\$ -	\$ -	\$ 500.00
PNW Board Meetings (Rent/Food)	\$ 500.00	\$ -	\$ -
Marketing (incl. MailChimp)	\$ 500.00	\$ 49.59	\$ 750.00
USATF Annual Meeting (December)			
Registration (\$125/person)	\$ 1,750.00	\$ 1,250.00	\$ 2,000.00
Delegate stipends	\$ 2,400.00	\$ -	\$ 1,000.00
Athlete stipends	\$ -	\$ -	\$ 750.00
President's stipend	\$ 400.00	\$ 400.00	\$ 400.00
Hospitality/Caucus	\$ 160.00	\$ -	\$ 160.00
Phone (discontinued 2021)	\$ -	\$ 154.01	\$ -
Internet (Fat Cow, Earthlink, Zoom)	\$ 250.00	\$ 341.88	\$ 350.00
Network Solutions (Domain name: 2021 for 5 yrs)	\$ -	\$ 214.63	\$ -
Office supplies (ink, paper, postage)	\$ 50.00	\$ 32.45	\$ 50.00
Officials T&C (food/supplies/consumables)	\$ 2,515.00	\$ 15.00	\$ 500.00
Officials T&C (dues/insurance to USATF)	\$ 1,700.00	\$ -	\$ -
Youth spending (including Fred Dean Scholarship)	\$ 7,000.00	\$ 7,966.00	\$ 10,000.00
Open spending (ages 19-34)	\$ 2,400.00	\$ 8,119.00	\$ 8,000.00
Masters spending (athlete ages 35-89)	\$ 2,100.00	\$ 6,960.55	\$ 7,000.00
Masters Nat'l 2019 Throws Grant of \$13,000	\$ 8,590.00	\$ 8,590.00	\$ -
Webmaster contract fee	\$ 5,320.00	\$ 2,660.00	\$ 7,980.00
Secretary of State for 3 groups	\$ 30.00	\$ 20.00	\$ 30.00
Miscellaneous (Award Stands, AED, first aid kit)	\$ -	\$ 2,710.70	\$ 500.00
Sanctions Chair contract fee (\$10 per sanction)	\$ 1,200.00	\$ 1,370.00	\$ 2,000.00
Membership Chair contract fees	\$ 1,800.00	\$ 2,085.00	\$ 3,000.00
Total expenditures	\$ 38,665.00	\$ 42,938.81	\$ 45,270.00

Prepared by Melita Aquino, PNW Treasurer

