

**Minutes of the  
Pacific Northwest Track & Field/USATF Pacific Northwest  
Board Meeting held November 15, 2021**

President Ken Emerick called the meeting to order at 7:05 p.m. online via Zoom. The following were present:

P	Ken Emerick	YTH	Holly Genest	OTC	Bob Springer	A-L	Carole Langenbach
VP	Andy Newing	OPN	Tony Monroe	ATH	George Mathews	A-L	Carole Coram
SEC	Ed Viering	MAS		ATH	Trisha Steidl	A-L	Jim Ryan
TR		COA	Kevin Jackson	ATH	Katie Burnett	A-L	Patti Petesch
IPP		OFF		ATH		A-L	
	Bob Langenbach		Paula Everdell		Larry Scheurer		Becca Peter

## I MINUTES AND EXECUTIVE REPORTS

- A. Secretary's Report/Minutes. The minutes for the August meeting have been emailed. The minutes were accepted. The previous At-Large representatives have been reappointed. We still have one At-Large vacancy.
- B. Treasurer's Report: Carole Langenbach for Melita Aquino. Report was accepted (Attachment 1).
1. Overall Total as of 11/10/2021: \$149,597.24. Group breakdowns:
 

Open	\$ 13,765.22
Masters	\$ 15,988.99
Officials T&C	\$ 5,030.87
Fred Dean Youth Travel	\$ 2,113.00
General	\$ 86,619.75
- C. Membership Report: Tracy Silva emailed only a preliminary report, due to trouble getting info from National Office and the difficulty of using the new membership database. *[Editor note: updated report was emailed on 11/26 and is at Attachment 2].*
1. 11/01/2020 - 10/31/2021: Youth– 1138; Open– 305; Masters– 417; Clubs– 45.
- D. Sanctions Report: Carole Langenbach. We had 135 sanctioned events so far this year. There was a Zoom sanctions meeting yesterday. USATF thinks they can make a better system. Big changes are coming. (1) if you apply for a sanction, you have to have SafeSport training (2) in addition to the fee, there will be a processing fee (3) Carole gets an email when a sanction is requested.
- E. Vice President's Report: Andy Newing. Nothing to report.
- F. President's Report: Ken Emerick.
1. Thank you for your work this month in XC---NWAC/Open/Masters/JOs.
  2. Thanks to Andy for resupplying after the theft.
  3. I am reappointing Tony as Open Chair and appointing George as Masters Chair.
- G. Office Manager's Report: Carole Langenbach. Budget was sent out and posted. For two years in a row, IRS sent letters that we didn't file, even though we did. Now they are requiring us to eFile.

## II OLD BUSINESS

- A. USATF Annual Meeting – Patti Petesch. We probably only have 10 votes this year. Patti, Carol and Becca will be there in person. Meetings will be 7:00am our time.

## III NEW BUSINESS

- A. Christmas Party – Carole Langenbach. Party will be Sat Dec 11 at 3:00pm at Langenbachs' home in SeaTac. It is not a business meeting, but you can pick up reimbursement checks.
- B. Nominations for Contributor of the Year – Ken Emerick. Start thinking about nominees for Contributor award. Nominations can be made at January meeting.

#### IV COMMITTEE REPORTS

- A. Youth: Holly Genest.
  - 1. Youth elected their officers: Holly Genest-Chair; Darryl Genest -XC Chair; Patti Petesch-T&F Chair; Char Engelhardt-Treasurer; Ian Young-Secretary.
  - 2. There are two more Level 2 scholarships for the class between Christmas and New Year's.
  - 3. Thank you to all who helped at Association XC. It was an amazing meet. One coach said "it looks like a college invite." We partnered with NWAC, whose meet was the day before. We had 442 finishers, which is down from two years ago, but is not a surprise. Regionals is this Saturday at Chambers Bay.
  - 4. Association Combined events will be Jun 19. T&F will be June 24,25,26.
- B. Open: Tony Monroe.
  - 1. XC Championship came off pretty nice. We had one dry race out of three. We had good club representation. Thanks to all who helped.
  - 2. We are looking at June 18 for Association T&F.
- C. MUT: Trisha Steidl. Nothing to report.
- D. Masters: George Mathews.
  - 1. June 18 meet is designed to be after college but before USAs. Outdoor season starts in Eugene, which will get many athletes started earlier.
  - 2. Worlds in July; WA Senior Games on July 22-23. It is proposed that Parks joins us on June 18.
- E. Race Walk: Katie Burnett. Nothing to report.
- F. Athletes: Katie Burnett says AAC is still accepting athlete applications for the annual meeting.
- G. Coaches: Kevin Jackson. Lots of Level 1 courses being offered.
- H. Officials: Andy Newing.
  - 1. We did 15 XC meets and have one more to go.
  - 2. Look at pntfo.com calendar for upcoming events.
  - 3. Last Chance SPU Meet is after PAC-12 Indoor.
  - 4. Trailer was broken into. 3 of 4 LYNX cameras were stolen. We received the last new one today. Police think they will pop off the lenses and junk the rest. Insurance will pick up the majority of the cost.
- I. Officials Training & Certification: Bob Springer.
  - 1. In Bob's opinion, the USATF Connect system is garbage. Two officials cannot get the website to give them SafeSport Refresher 3.
  - 2. Still looking for schools to host clinics on our open weekends.
  - 3. We are down in the number of officials.
- J. SafeSport: Becca Peter. Madeline left USATF at end of the summer, which hasn't helped. They hired a new person, but really need two.
- K. Communications: no report.
- L. Associations Admin: Patti Petesch.
  - 1. Patti's temporary phone number is 206-581-8356.
  - 2. 15 grant requests were made---a record number. There is \$20,000 available to award.
  - 3. Everyone has issues with USATFConnect.
  - 4. If you are a delegate, please know which way you want to vote on the by-laws.
  - 5. Ed says the latest teardrop flag we were sent is too short, and not symmetrical with the first one. He swapped around some poles to make them match.

Next board meeting is online on January 17.

The meeting was adjourned at 8:16 p.m.

Respectfully submitted,

Edward Viering,  
Secretary  
Pacific Northwest Track & Field/USATF Pacific Northwest

## PNW TF Treasurer Summary - 2021 Annual

Description	Summary Amount
Beginning balance as of 01/01/2021	\$20,595.72
Total credits	\$36,569.78
Total debits	(\$23,432.01)
<b>Checking Ending balance as of 11/10/21:</b>	<b>\$33,733.49</b>
<b>Savings Ending balance as of 11/10/21:</b>	<b>\$117,033.39</b>
<b>TOTAL BANK BALANCE:</b>	<b>\$150,766.88</b>

Checks written not cashed:	\$603.00
Mastercard outstanding charges:	\$566.64
<b>Cash Balance:</b>	<b>\$149,597.24</b>

**General Fund Total\*** **\$86,619.75**

## Outstanding Checks

Status	Check #	Amount	Memo	Category	Check recipient
WRITTEN	1212	-\$403.00	Timing 11/6 Assn XC Champs	Open	PNTFO
WRITTEN	1212	-\$200.00	Timing 11/6 Assn XC Champs	Masters	PNTFO

	1/1/21 Starting balance	2021 Transactions	Balance as of 11/10/21
Youth:	\$0.00	\$0.00	\$0.00
Open:	\$16,990.22	(\$3,225.00)	\$13,765.22
Masters:	\$29,733.99	(\$13,745.00)	\$15,988.99
Officials T&C:	\$5,045.87	(\$15.00)	\$5,030.87
Fred Dean:	\$2,113.00	\$0.00	\$2,113.00
Marlene:	\$0.00	\$26,079.41	\$26,079.41
(11/20-10/21):	\$0.00	\$0.00	\$0.00
(11/21-10/22):	\$0.00	\$0.00	\$0.00
General Fund (chkg transactions):	\$0.00	\$5,418.68	\$5,418.68
Sum:	\$53,883.08	\$14,513.09	\$68,396.17

GFT\* calculation: sum of checking & saving balances and General Fund transactions less committee balances

Deposits from USATF	Youth	Youth 1138*\$10.50	11949			Youth \$10.50	Adult \$18	Club \$25	TRANSFERS	OFF 1YR \$18	OFF 4YR \$62	
	Adults	Adults 722*\$18	12996	N		19	29	0	-2.18	2	10	
	Clubs	Clubs 45*\$25	1125	D		48	132	15	0	3	10	
	Total from USATF	transfer adj 9.41	\$26,079.41	J		38	73	7	0	6	3	
				F		35	31	2	-2.85	3	0	
Distribution of funds				M		50	35	4	17.94	1	1	
Admin fees to Tracy	Youth	1138*1	1138	A		79	58	4	-26.93	1	1	
	Adults	722*1	722	M		360	70	4	-29.73	3	1	
	Clubs	45*5	225	J		317	88	3	-10.21	0	0	
	Total to Tracy		\$ 2,085.00	J		31	26	2	7.42	1	0	
				A		46	37	1	0	0	0	
General	from Youth	1138*2	2276	S		27	17	0	0	0	1	
	from Adults	722*2	1444	O		88	17	3	-16.05	0	0	
	Clubs	45*25	1125			1138	613	45	-62.59	20	27	
	Admin fees		-225									\$ 15.50
	Total to General	transfer adj 9.41	\$4,629.41									
Youth	USATF cards	1138*\$10.50	11949									
	to General	1138*\$2	-2276									
	Admin fees	1138*\$1	-1138									
	to Officials T&C	1138*\$0.50	-569									
	Total to Youth		\$ 7,966.00									
Open	USATF cards	305*\$18	5490									
	to General	305*\$2	-610									
	Admin fees	305*\$1	-305									
	to Officials T&C	305*\$0.50	-152.5									
	Total to Open		\$ 4,422.50									
Masters	USATF cards	417*\$18	7506									
	to General	417*\$2	-834									
	Admin fees	417*\$1	-417									
	to Officials T&C	417*\$0.50	-208.5									
	Total to Masters		\$ 6,046.50									
Officials Training & Certification		1860*\$0.50	\$930.00									

**updated  
MEMBERSHIP  
REPORT**