

**Minutes of the  
Pacific Northwest Track & Field/USATF Pacific Northwest  
Board Meeting held January 16, 2017**

President Ivars Ikstrums called the meeting to order at 7:03 p.m. at Seattle Parks and Recreation Building at 100 Dexter Ave. N. in Seattle. The following were present: Ivars Ikstrums, Chris Kunzelman, Gwen Robertson, Ed Viering, Patti Petesch, Paul Bodenshot, John Patterson, Darlene Hickman, William Hickman, Carole Langenbach, Bob Springer, Bob Langenbach, Kevin Jackson, Carol Coram, Eddie Strickler, Lawrie Robertson, Jim Ryan, Geof Newing, Kenny Emerick.

**I MINUTES AND EXECUTIVE REPORTS**

- A. Secretary's Report/Minutes: Ed Viering distributed the agenda and latest schedule. The minutes for the November meeting have been emailed and posted on our website. The minutes were accepted. National Office is cracking down on access to Association, Club and Sanctions online data. Let the President know if you think you need access to these.
- B. Treasurer's Report: Gwen Robertson submitted her report. Report was accepted.
  - 1. Overall Total as of 01/09/2017: \$157,547.89. Group breakdowns:

General -	\$80,922.32	Masters -	\$13,060.98
Open -	\$20,256.23	Youth -	\$37,173.98
Officials T&C-	\$ 3,521.38	Fred Dean Youth Travel -	\$ 2,613.00
- C. Membership Report: No report.
- D. Sanctions Report: Carole Langenbach. There are 59 sanctions so far for 2017. PNTF earned \$16,055 from sanctions in 2016. National Office provides an incentive. If there are no claims made, we get back 5% of the sanction fees, which would be about \$2500.
- E. Vice President's Report: Chris Kunzelman. Based on lessons learned at the USATF Annual Meeting, we are going to try to do a better job of formalizing our meetings. We will hand out paddles when voting. If you designate an alternate voter, make sure they are someone who doesn't already have a vote.
- F. President's Report: Ivars Ikstrums. Happily, there has been nothing contentious in the last month—unlike the last year. Paul Bodenshot and John Patterson have done a great job in their positions on the National Accreditation Committee. Our first indoor meet had positive reviews. At the HS Coaches Convention, Bob Springer and Ivars put on a weights and measures clinic which was well received by many coaches.
- G. Office Manager's Report: Carole Langenbach. Carole provided an annual report of office expenses. Our email address is with Earthlink, which is going away. We are now paying \$5 a month to keep it active.

**II OLD BUSINESS**

- A. 2016 USATF Annual Meeting: Patti Petesch.
  - 1. Our delegation had a good combination of old and new people.
  - 2. The annual meeting is now too short. There is no good night for a reception, which cost Youth \$5K. There is no sense doing it again unless they expand the schedule.
  - 3. Everyone did a good job in getting their reports in.
  - 4. Ivars will distribute all the reports soon. Don't post outside PNTF to protect those who are speaking freely.
- B. SafeSport: Patti Petesch. There is a renewal period now. It is good for 3 years if you took it at the annual meeting, and 2 years if you took it earlier. We will try to offer a classroom session in January and in February.
- C. PNTF Banquet: Chris Kunzelman. Banquet is Feb 18. We will present Youth athlete awards for the first time which is generating more attendance. Cost is \$43 this year as opposed to \$39 last year. It was moved and approved to have PNTF cover \$18 per person leaving the individual cost as \$25.
- D. Nominations for Contributor of the Year: Ivars Ikstrums. There were none prior to today. The floor was opened for nominations. Darryl Genest was nominated by Ed Viering. Chris Kunzelman was nominated by Carole Langenbach. There were no further nominations. Nominations were then closed.

- E. Vote for Contributor of the Year: Ivars Ikstrums. A secret ballot was conducted. Eddie Strickler and Lawrie Robertson were chosen to count the votes. The result was reported to the President and will be announced at the Awards Banquet.

### III NEW BUSINESS

- A. USATF National Diversity and Leadership Committee: Carol Coram. This committee met at the convention. Carol is Secretary. Irene Herman is the Chair. Meetings are being conducted by phone. We are looking to increase diversity of general membership of committees, especially athletes.
- B. USATF Women's Commission: Carol Coram, Darlene Hickman. The USATF Women's Commission is not just looking for women officials, but more women in leadership, meet management and the structure of USATF. Patti suggested we develop both a Women's Committee and a Diversity and Leadership Committee here. She and Carol Coram will draft a proposal for next meeting.
- C. PNTF Support for Hammer Cage Grant for West Seattle Stadium: Patti Petesch. There is now only money designated for the track. Money must be solicited for the other venues. City of Seattle will vote on funding in September. Patti wants to get a lot of people involved in the process. There are grants available from other organizations.
- D. Annual Budget Approval: Gwen Robertson, Carole Langenbach. 2017 Budget report was submitted and approved and is at Attachment 1.

### IV COMMITTEE REPORTS

- A. Youth: Kevin Jackson for Holly Genest.
  - 1. Youth will reimburse fees for Club people who attend an official's clinic.
  - 2. We have 7 developmental meets scheduled...and potentially three more.
  - 3. JO Combined Events is Jun 11 at Kent-Meridian HS. JO Association meet is June 24/25 at site to be determined. JO Regional Meet is Jul 6-9 in Spokane.
  - 4. We again offer a Level 2 Coaching scholarship.
  - 5. This is the first year for Youth Athlete Awards at our banquet. There are 6 awards: male/female Track, Field and XC.
- B. Open: Eddie Strickler: USA made a good showing at Edinburgh XC Challenge. Garrett Heath just missed a three-peat.
- C. MUT: no report.
- D. Masters: Carole Langenbach. No location yet for Seattle Parks and Seattle Classic. Seattle Classic on July 29 will also be the Regional meet.
- E. Race Walk: no report.
- F. Athletes: Eddie Strickler. Dempsey is underway. We're excited to have a lot of big name athletes. Matt Centrowicz was inspiring. Joe Gray has been dominating and has 2 or 3 international wins.
- G. Officials: Geof Newing.
  - 1. There have been 2 ½ weeks of prep for the UW meets, including meetings with UW coaches, doctors, trainers, facilities and IT. We have discussed all of this year's meets.
  - 2. We have spent 2 weeks pre-fighting the computers/Hi-Tech/LYNX compatibility, including 6 hours on the phone with LYNX tapping-in remotely.
  - 3. UW will drill a hole under the track into the infield to run cables. They may put power in the infield.
  - 4. FLOTRACK says we are the best people they have worked with.
  - 5. LED scoreboards are up above the cages and bathrooms. The big board is above the bathrooms and gives instant times.
  - 6. Officials Banquet is Saturday.
  - 7. We are close to having real-time results up on PNTFO.com website.
  - 8. Ivars invites you to be there the last day of MPSF to help pick up and see how much goes into it.
- H. Officials Training & Certification: Bill Hickman.

1. When we started re-cert training 8 years ago we wanted to make sure they at least looked at the book. Re-cert is now very sophisticated. We are now going around the state to raise knowledge all over. We need younger people. The committee is BobS, Chris, Ed, Darlene, Larry and Patti.
  2. Bob says we refurbished the initial training and included lots of hands-on. Stop by and see what it is like.
  3. Ed wrote the re-cert clinic. First clinic was in Bellingham, with good reviews and 15 attendees. We have 45 signed up for Seattle re-cert on Saturday.
  4. First beginner clinic was in Spokane with 10 students. Next clinic is in Tacoma.
  5. Geof stated he is not happy that we don't get any feedback on the Masters re-cert test.
- I. Communications: no report.
- J. USATF Associations Committee: Patti Petesch.
1. Huge turnover of Officers on Associations and Regional Committees.
  2. Associations Committee originally paid Officials Insurance because Officials Committee did not have money, but they think Officials Committee should take care of it now.
  3. The Presidents Meeting got hijacked by Youth Committee issues. So far, it has cost each banned member \$17,000 for attorneys.
- K. National Officers/Chairs Update:
1. Paul Bodenshot: Paul gave a slideshow presentation on the National Accreditation Committee and accreditation requirements. We must submit info to national office by Jan 31 and will have results by April 1.

Next meeting is here on April 17, 2017.

The meeting was adjourned at 9:12 p.m.

Respectfully submitted,

Edward Viering  
Secretary  
Pacific Northwest Track & Field/USATF Pacific Northwest

Attachment 1 Budget

## PNTF BUDGET REPORT 2017

USATF Pacific Northwest

January 16, 2017

PROJECTED INCOME on 1/18/16	2016 DEPOSITS		PROJECTED 2017 INCOME
USATF Indiv & Club Memb	\$ 30,000	\$ 36,976	\$ 36,000
Sanctions (200+)	\$ 12,000	\$ 16,055 (222 events)	\$ 16,000
Officials Training & Certification	\$ 1,000	\$ 1,850	\$ 4,900 (Olympiad year)
PNTF Awards Dinner	\$ 630	\$ 525 (11@\$30/5y@\$39)	\$ 650 (26@\$25)
PNTF XC entry fees (to Open)	\$ 600	\$ 169 (asso/reg'l)	\$ 200
Interest	\$ 17	\$ 6 (sav)	\$ 6
Contributions	\$ 200	\$ 485	\$ 400
Grants	\$ 2,000	\$ 2,000	\$
<b>Total income</b>	<b>\$ 46,447</b>	<b>\$ 58,066</b>	<b>\$ 58,156</b>

### DISTRIBUTION OF INCOME FROM 2016 MEMBERSHIPS

Membership Chair	\$ 3,295	
Youth	\$ 12,138	
Open	\$ 4,716	
Masters	\$ 8,916	
General Fund	\$ 7,911 (incl contrib \$485)	NET INCOME TO GENERAL FUND IN 2016: \$ 23,966

PROJECTED EXPENDITURES	2016 EST	2016 ACTUAL	2017 PROJECTED
Annual Awards Dinner in February	\$ 3,348	\$ 3,020	\$ 4,300 (100@\$43)
USATF Association Workshop in Aug. (one or two attendees)	\$ 600	\$ held w/Ann.Mtg	\$ 600
PNTF Annual Meeting in September (facility rental and food)	\$ 400	\$ 454 100 Dexter N.	\$ 400
USATF Annual Meeting in Dec. (registration)	\$ 2,450 (+\$400)	\$ 2,340 (+2015 \$875)	\$ 2,730 (14@\$195+\$400)
delegate stipends – 14@\$225	\$ 3,150	\$ 2,700	\$ 3,150
athlete stipends	\$ 900	\$ 820	\$ 1,600 (4@\$400)
hospitality/caucus	\$ 1,000	\$ 210 morning caucus	\$ 1,000
Phone (12 @ \$ 32.50)	\$ 396	\$ 390	\$ 390
Internet (annual Fat Cow server)	\$ 155	\$ 179	\$ 200 (+\$40 comcast)
Network Solutions: Domain name	\$ 150	\$ 114 expires June 2019	
Officials T&C: clinic food/supplies/travel	\$ 500	\$ 877	\$ 3,000
Officials T&C: dues/insurance to USATF	\$ 1,000	\$ 1,020	\$ 4,000
Sanctions Chair contract fee at \$10 per	\$ 2,200	\$ 2,220	\$ 2,300
Webmaster contract fee	\$ 5,000	\$ 7,500 (incl 2 <sup>nd</sup> part 2015)	\$ 5,000
Youth spending	\$ 10,000	\$10,000	\$ 10,000
Open spending	\$ 3,000	\$ 6,158 ('15 trail \$)/Wright	\$ 5,000
Masters spending	\$ 5,000	\$ 8,216 (2015 trail \$)	\$ 8,000
Board meetings hospitality /postage	\$ 100	\$ 144	\$ 150
Membership Chair contract fees	\$ 3,000	\$ 3,295	\$ 3,300
<b>Total expenditures</b>	<b>\$ 42,749</b>	<b>\$ 47,058</b>	<b>\$ 55,160</b>

Prepared by  
Carole Langenbach  
PNTF Office Manager  
Assistant Treasurer