

**Minutes of the  
Pacific Northwest Track & Field/USATF Pacific Northwest  
Board Meeting held November 20, 2017**

President Ken Emerick called the meeting to order at 7:00 p.m. at Seattle Parks and Recreation Building at 100 Dexter Ave. N. in Seattle. The following were present: Ken Emerick, Chris Kunzelman, Ed Viering, Ivars Ikstrums, Patti Petesch, Carole Langenbach, Bob Springer, Bob Langenbach, Jim Ryan, Holly Genest, Bill Roe, Carol Coram, Darlene Hickman, Bill Hickman, Char Engelhardt, Paul Bodenshot, John Patterson, Eric Sach, Becca Peter, Kevin Jackson.

**I MINUTES AND EXECUTIVE REPORTS**

- A. Secretary's Report/Minutes: Ed Viering confirmed we had a quorum. The agenda and latest schedule were distributed. The minutes for the October meeting were emailed and posted on our website. The minutes were accepted.
- B. Treasurer's Report: Carole Langenbach relayed from Gwen Robertson that there is no report. There has been no real activity since last month.
- C. Membership Report: Carole Langenbach submitted annual report for Tracy Silva. Report was accepted and is attached.
  - 1. Outflows are \$35,583.40 to USATF and \$36,341.00 to PNTF.
  - 2. As of 11/20/2017: Youth- 1736; Open- 459; Masters- 677; Clubs- 77.
  - 3. Relative to a year ago: Youth is up 2, Open is up 66, Masters is down 66, Clubs is down 8.
- D. Sanctions Report: Carole Langenbach. There are 237 sanctions to date, plus 22 already for next year. Now that USATF has added a "no dogs" clause, we will be penalized if there is an incident.
- E. Vice President's Report: Chris Kunzelman. Nothing to report.
- F. President's Report: Ken Emerick.
  - 1. Thank you to those who worked the last 3 weekends of XC.
  - 2. Congratulations to Bill Roe on receiving MarathonFoto/Road Race Management Lifetime Achievement Award.
- G. Office Manager's Report: Carole Langenbach. We have renewed FATCOW to be our server for \$179.40 /year.

**II OLD BUSINESS**

- A. Coaches Chair: Ken Emerick. I have been talking to a couple people. I will get together with them at the convention to discuss the structure of the committee before appointing someone in January.
- B. Athlete Representatives: Chris Kunzelman. The panel selected Eric Sach, George Mathews, Eddie Strickler and Marjorie Jackson as our Athlete Reps.
- C. USATF Annual Meeting: Patti Petesch.
  - 1. We have 4 Coaches attending: Kevin Jackson, Martha Mendenhall, Bill Roe, George Mathews.
  - 2. We have 4 Athletes attending: Carol Coram, George Mathews, Norris Frederick, Garrett Heath.
  - 3. We have 10 signed up for the Officials Dinner.
  - 4. Our delegation meeting has been moved to after the opening ceremony on Thursday evening.
  - 5. Kenny and Patti will have delegate letters if you need to vote as an alternate.
- D. 2018 National Masters Marathon: Kenny Emerick. The President led a discussion prior to voting.
  - 1. Bill Roe said Snohomish hires out the timing for larger events.
  - 2. Eric Sach talked to last year's runners. He received good reports regarding course marking and aid stations.
  - 3. Kenny emphasized that we need it specified that we are not responsible to put it on if the bidders drop out. Ivars said to also include that we are not financially obligated.
  - 4. Carole stated that Lance and Carole support the bid from Masters Committee and that John Patterson has agreed to be on the LOC.
  - 5. Becca stated she sees nothing in the bid application that obligates us.

6. It was moved and seconded to vote on allowing Snohomish County Sports Commission to bid on the event. Motion passed 10-0. Carole Langenbach will inform Tammy Dunn.

### III NEW BUSINESS

- A. PNTF Banquet: Chris Kunzelman. Banquet will be March 3 at Embassy Suites. We picked a date between indoor and outdoor seasons to accommodate our athletes.
- B. Board Christmas Party: Carole Langenbach. Party is Dec 10 at 3:00 pm at the Langenbachs' in SeaTac.
- C. Nominations for Contributor of the Year: Ken Emerick.
  1. The award is for this year. It is not a "lifetime service" award. Nominations can be taken now or at the January meeting. If you make a nomination, you must include a write-up to back up your nomination.
  2. Bill Roe nominated Gwen Robertson.

### IV COMMITTEE REPORTS

- A. Youth: Holly Genest.
  1. Holly led with a Helen Keller quote: "Alone we can do so little; together we can do so much." She thanked everyone for help on the two JO XC meets. Both were phenomenal. She received so many compliments from other Clubs and Associations.
  2. At JO Association, 422 finished. At JO Regionals, 704 finished. Eighteen teams qualified for Nationals in Tallahassee.
  3. Kenny stated the work done at Regionals to get the course ready was amazing. Patti said it was the best looking course ever.
- B. Open: Bill Roe.
  1. Thank you to those who helped on Nov 5th. We had a healthy turnout.
  2. We made a good appearance in Portland for Regionals. Club NW won both Open titles in Portland.
  3. We sent out some feelers for creating a Grand Prix championship.
- C. MUT: Eric Sach. Camille Herron ran the world's fastest ever women's 100 mile. A 7:38 pace. Her first trail race ever was here two years ago.
- D. Masters: Lance Neubauer emailed his report.
  1. I support our efforts to come alongside and support the Masters Marathon bid. I think Tammy Dunn and Snohomish Sports Commission may be a good resource for us in future endeavors. She mentioned working with Lakewood HS who wants to attract more meets to their new athletic facility. I believe they might have room for a hammer cage.
  2. We will pick up hurdle tapes from Bill Murray at the convention. The tapes have both Masters and Youth marks on them. Make the check payable to George Leaf for \$500. I'm happy to be getting these and simplifying the hurdle layout for our crew.
- E. Race Walk: No report.
- F. Athletes: Joe Gray was nominated for Mountain Runner of the Year. Amy Eloise Neale finished 2nd in Div I XC. She raced in our Youth program. UW teams finished 22nd and 23rd. Ellie Clausen from Issaquah finished 3rd in Div III.
- G. Coaches. Kevin Jackson announced that we now have national approval for Level 1 Coaches Education on Jan 26/27/28 at Kennedy Catholic HS in Burien. National Committee wants 100 attendees.
- H. Officials: Bob Springer for Geof Newing.
  1. We held training for new EDM instructors. We had a few problems with it. We are working on a date to train new people in the Dempsey.
  2. The new computer equipment arrived.
  3. For Special Olympics National Meet, an erroneous email went out to local officials saying they had not been accepted. This was sent by mistake and should not have gone to local officials.
  4. Bob is Officials Coordinator for National Masters T&F in Cheney on July 26-29.
- I. Officials Training & Certification: Bob Springer.
  1. Only 69 certified officials right now--down from 200: 26 took the clinic but did not recertify; 87 did not attend clinic and did not recertify; 56 past officials are not USATF members. The whole thing is a mess.

2. Sign-ups for our email list still work on the old website.
  3. Clinic schedule: Jan 6 Mt Tahoma HS; Jan 20 Mt Rainier HS; Feb 3 Anacortes HS; Feb 10 Newport HS; Mar 3 mini-clinics KMHS; Mar 10 CWU.
  4. Ed noted that everyone here is a student recruiter and/or a potential instructor.
  5. Steve and Chris Kunzelman taught the University of Idaho Officials group last week. Great feedback.
- J. Communications: Lance Neubauer emailed his report. Carole renewed hosting of old website with FATCOW for another year. We still have some info that needs to be pulled off the old site. FATCOW is where the website sits. Network Solutions is where the domain name sits. I have been unable to get into FATCOW and have requested a password reset.
- K. Associations Admin: Patti Petesch.
1. We are preparing for the Associations Workshop and the Nuts & Bolts Meeting.
  2. Grant money was spent on financially challenged associations so they can send delegations.
  3. There is a new way of judging the top associations.

Next meeting is here on Jan 15, 2018.

The meeting was adjourned at 8:26 p.m.

Respectfully submitted,

Edward Viering  
Secretary  
Pacific Northwest Track & Field/USATF Pacific Northwest

USATF Membership Report for PNA 2017

Account Report \$36771.00

11/20/17

Admin fees to Tracy:	Clubs 77 @ \$5	\$385.00	
	Adults 1096 @ \$1	\$1,096.00	
	Youth 1736 @ \$1	\$1,736.00	
	Office Expenses	<u>\$0.00</u>	
	<b>TOTAL</b>	<b>\$3,217.00</b>	
General Fund:	Club Income	\$1,925.00	(77*25)
	Contributions	\$305.00	+ \$50 OT&C
	1736 @ \$2 from youth	\$3,472.00	
	1096 @ \$2 from adults	\$2,192.00	
	Bank Fees	<u>(\$14.00)</u>	
	Miscellaneous	\$0.00	
	Admin. Fees Clubs	<u>(\$385.00)</u>	
		<b>\$7,495.00</b>	
Youth:	USATF card income	\$17,360.00	(1736*10)
	Contributions	\$95.00	
	1736 @ \$2 to General Fund	<u>(\$3,472.00)</u>	
	Admin fees	<u>(\$1,736.00)</u>	
	1/2 office expenses	<u>\$0.00</u>	
	Total from Membership	<b>\$12,247.00</b>	
Open:	USATF card income	\$6,885.00	(459*15)
	Contributions	\$30.00	
	459 @ \$2 to General Fund	<u>(\$918.00)</u>	
	Admin fees	<u>(\$459.00)</u>	
	1/4 office expenses	<u>\$0.00</u>	
	Total from Membership	<b>\$5,538.00</b>	
Master's:	USATF card income	\$10,155.00	(677*15)
	Contributions	\$150.00	
	677 @ \$2 to General Fund	<u>(\$1,354.00)</u>	
	Admin fees	<u>(\$677.00)</u>	
	1/4 office expenses	<u>\$0.00</u>	
		<b>\$8,274.00</b>	
	<b>Total =</b>	<b>\$36,771.00</b>	

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USATF Membership Report for PNA 2017  
 Account Report 28872.00  
 11/28/17

**Inflows:**

Adults 1096 @ \$29.95		\$32,825.20
Youth 1736 @ \$19.95	00 2882	\$34,633.20
Clubs 77 \$ \$50.00	00 096 00	\$3,850.00
Contributions	00 00	\$630.00
	00 00	\$71,938.40

**Outflows:**

**To USATF:**

77 Clubs @ \$25		\$1,925.00
1736 Youth Memberships online @ \$9.95		\$17,273.20
1096 Adult Memberships online @ \$14.95		\$16,385.20
<b>Total to USATF</b>		<b>\$35,583.40</b>

**To PNTF:**

77 Clubs \$ 25		\$1,925.00
Youth 1736 @ \$10		\$17,360.00
Adults 1096 @ \$15		\$16,440.00
Contributions		\$630.00
Bank Fees		(\$14.00)
Misc.		\$0.00
<b>Total to PNTF</b>		<b>\$36,341.00</b>

**Total to USATF & PNTF** \$71,924.40

**Total Outflows** \$71,924.80