

**Minutes of the
Pacific Northwest Track & Field/USATF Pacific Northwest
Board Meeting held April 18, 2016**

President Ivars Ikstrums called the meeting to order at 7:00 p.m. at Seattle Parks and Recreation Building at 100 Dexter Ave. N. in Seattle. The following were present: Ivars Ikstrums, Chris Kunzelman, Ed Viering, Gwen Robertson, Darlene Hickman, Patti Petesch, Bill Hickman, Jim Ryan, Neal Stoddard, Ken Emerick, Holly Genest, Carole Langenbach, Geof Newing, Eric Sach, Bob Langenbach, Lawrie Robertson, Lance Neubauer, Bob Springer, George Mathews, Jim Neff, Darryl Genest, Char Engelhardt.

I MINUTES AND EXECUTIVE REPORTS

- A. Secretary's Report/Minutes: Ed Viering distributed the agenda and latest schedule. The minutes for the January meeting have been emailed and posted on new website. The minutes were accepted.
- B. Treasurer's Report: Gwen Robertson. Gwen provided her report. Report was accepted.
 - 1. Overall Total as of 4/15/2016: \$151,614.47. Group breakdowns:

General -	\$77,790.25	Masters -	\$11,814.63
Open -	\$21,178.43	Youth -	\$35,035.98
Officials T&C -	\$ 3,182.18	Fred Dean Youth Travel -	\$ 2,613.00
- C. Membership Report: Tracy Silva submitted her report via email. Report was accepted.
 - 1. As of 4/18/2016: Youth– 774; Open– 296; Masters– 523; Clubs– 66 (50 in good standing with 16 pending either background check or SafeSport completion).
 - 2. Relative to a year ago: Youth is down 45, Open is up 27, Masters is up 28, Clubs is up 6.
- D. Sanctions Report: Carole Langenbach. 107 sanctions so far this year.
- E. Vice President's Report: Chris Kunzelman. No report. Chris handed out ballots to eligible voters.
- F. President's Report: Ivars Ikstrums. Ivars received a letter from an 85 year old weights & measures official who said he didn't need the W&M newsletter anymore because he was retired by his association. We do it for the sport. Let's do the right things.
- G. Office Manager's Report: Carole Langenbach. Don Foltz passed away recently.

II OLD BUSINESS

- A. PNTF Banquet Debrief – Chris Kunzelman. Banquet was a really big success. We had about 80 people. We'll maybe start earlier next year...at 5 o'clock versus 6 o'clock for cocktails. We may present Youth Awards next year.
- B. Statement 19 Proposal: Annual Meeting Stipend – Carole Langenbach. A proposed addition to paragraph C was submitted: "PNTF delegates and alternates who pay their own transportation and housing costs to attend the Meeting shall each receive a stipend after their reports are received by the President. Beginning in December 2016, this amount shall be \$225 with amounts for the following years to be determined by the Board in November each year." The proposal passed.
- C. Statement 19 Proposal: Dinner Subsidy and Guest Speaker Honorarium – Carole Langenbach. A proposed addition to paragraph G was submitted: "The PNTF General Fund may subsidize the dinner cost for each attendee whose dinner is not being paid by PNTF; the amount shall be determined in January each year. The guest speaker shall receive an honorarium of \$200 in addition to a complimentary dinner for him/her and a guest."
 - 1. The proposal to subsidize the dinner cost passed 15-0.
 - 2. An amendment to the guest speaker honorarium proposal was offered. An amendment was passed which added "...with amounts for following years to be determined by the Board in November each year." The amended proposal passed 15-0.
- D. Liability Waiver Proposal – Carole Langenbach.
 - 1. The sanction application now includes the language "in the event a sanctioned event incurs a claim wherein the event director and/or organizer are unable to produce the required waiver for

- the participant, official, or volunteer involved in the claim, the event director and/or organizer will have a \$10,000 deductible on the claim, payable to USATF."
2. There is now a worry that event directors will no longer be willing to put on our championships with such an expense looming.
 3. Because of this, a proposal to add LETTER H to "Statement 19: Financial Policies" was submitted: "If the event director (sanction applicant) of a PNTF Championship or USATF Championship hosted in our Association is not able to or does not obtain the waiver of liability from every official and volunteer as mandated by USATF on the sanction application, AND if there is a lawsuit brought against the event director by an official or volunteer who did not sign the waiver, AND if USATF imposes the \$10,000 deductible on the event director in the event of a lawsuit, then the PNTF General Fund will pay the \$ 10,000 deductible. This provision does not pertain to lawsuits by competitors, only officials or volunteers. Only championships which require a USATF membership from all competitors will be covered by this proposal."
 4. In prior communication, Ivars asked Norman Wain, General Counsel for USATF the question "is there a deductible that the Meet Management must pay as part of any settlement and/or legal expenses?"
 5. Mr. Wain answered "Ivars – the answer to your question is NO. USATF pays 100% of the meet director's legal costs and judgment if there is an incident tied to a particular event (even though USATF did nothing more than process the sanction paperwork for the event). Since USATF is bearing ALL of the insurance coverage costs for that particular meet director, USATF is now taking steps to ensure that if the "transgressions" occur repeatedly for a particular meet director, then USATF is now holding that respective meet director responsible (to a limited extent) for subsequent claims. USATF is willing to cover the initial transgression(s), but at some point, there needs to be some level of accountability back on the meet director. This policy is in place because some meet directors don't follow the rules, and make themselves susceptible to repeated claims. As the bearer of all costs for those repeated claims, USATF needs meet directors to be accountable as well."
 6. There was considerable discussion in an attempt to understand the principles involved. It was noted that regardless of waiver/liability concerns, certified officials still have Accident coverage at USATF and non-USATF Sanctioned events.
 7. It was noted that the details of insurance, waiver, liability , sanctions and related topics have been discussed several times in the past.
 8. It was discussed that there had been an unofficial policy in the past that officials shouldn't sign waivers. It was decided that is no longer the case.
 9. An amendment was made to change the word "by" to "which involves". The amendment passed 14-1. The amended proposal passed 12-1 with two abstentions.
- E. 2018 JO XC Nationals Bid Proposal – Holly Genest.
1. USATF National Junior Olympic Cross Country Championship will be December 8, 2018. The bid is due July 1. An inspection team will visit after that. The vote is in December at the USATF Annual Meeting.
 2. The bid proposal was presented by: Darryl Genest-venue; Jim Neff-course; Patti Petesch-budget and organization. Highlights of the bid include:
 - i. We expect about 3,000 runners. The last three years were 3,241/3,230/2,742.
 - ii. The site is Fort Steilacoom Park in Lakewood. The park is 340 acres and very scenic with a lake, prairies, trails and a hill. We will have use of the soccer fields. There is plenty of parking.
 - iii. The biggest high school meet in the state, The Fort Steilacoom Invite, is run here. It hosts over 2,000 runners each September. The site is also host for SPSL and Narrows League championships.
 - iv. We have a great relationship with the Tacoma Sports Commission. We are looking at UPS and Tacoma Convention Center for opening and closing ceremonies. We have met with the Park staff and with representatives from Lakes HS who put on meets there. Only 25% of our clubs do cross country. We will reach out to the other clubs for help.

- v. Key LOC positions include: Communications-Holly Genest; Administration-Patti Petesch; Revenue generation- Jamey Sing; Ancillary events-Chris Kunzelman; Logistics - Ken Emerick; Manpower-Ed Viering.
- vi. Projected expenses: \$104,000
 Projected revenue: \$ 95,000
 Projected in-kind revenue: \$ 10,000
 Youth Cmte cash-on-hand: \$ 88,000
- 3. Ivars asked “who pays if we end up in the hole” and was assured that Youth Committee would pay.
- 4. The motion to authorize Youth Committee to submit a bid to the National Office passed 15-0.

III NEW BUSINESS

- A. Schedule PNTF Annual Meeting – Ivars Ikstrums. After some discussion the decision is to have the Annual Meeting here on Monday, September 19.

IV COMMITTEE REPORTS

- A. Youth: Holly Genest.
 - 1. Patti reported about the Washington State Combined Events meet held the week after the State HS meet. A parent has notified us that a coach, who is involved with this meet as a meet manager, has resigned his high school position over allegations of sexual relations with a former student.
 - 2. We have had a relationship with that meet for 15 years. We have included it in the sanction as part of JOs and we provided medals. For the last three years we have wondered why we have the relationship since our kids don't have to participate to make Regionals. Most associations simply pass the athletes through. We had done it for the benefit to the athletes, but this meet uses different weights and hurdle heights than called for by the USATF rules. Youth is considering severing our part in the sanctions and medals.
- B. Open: Becca Peter. No report.
- C. MUT: Eric Sach. Trails meets are going strong.
- D. Masters: Lance Neubauer. Parks Meet, Seattle Classic and SMAC9 are all set up. Registration is on line.
- E. Race Walk: no report.
- F. Athlete Update/News: Eric Sach. Boston Marathon is today.
- G. Officials: Geof Newing. PAC-12 meet is on May 7/8/14/15. We have a big improvement on the LED reader boards. We will have a 2' x 6' board at each field event. We bought six more DISTO laser measurement devices.
- H. Officials Training & Certification: Bill Hickman. There are lots of emails about the need for officials. We will be back at it this winter to train more of them.
- I. Website/Communications: Ivars Ikstrums for Becca Peter. The big website crossover has been made. We can start adding more details to the new website. Right now, see Becca to add updates. We eventually want various people to own each page. Ivars will review the contract for how many meets etc. are to be reported.
- J. USATF Associations Committee: Patti Petesch.
 - 1. There's a disconnect between Associations and National Office for accreditation criteria. The National Office is coming up with rules that the Associations don't understand.
 - 2. The executive committee meets in August in Columbus.
 - 3. Most people are voting for a summer Associations Workshop.
- K. USATF Board of Directors Update: Darlene Hickman. The conference call is canceled this month. The Board will meet in Eugene during the Olympic Trials.

Next meeting is here on June 20, 2016.

The meeting was adjourned at 9:05 p.m.

Respectfully submitted,

Edward Viering
Secretary
Pacific Northwest Track & Field/USATF Pacific Northwest